

ST. JOSEPH REGIONAL CATHOLIC SCHOOL
Inspired by faith and guided by wisdom, our children soar!



SHARING OUR ACADEMICS AND RECREATION (SOAR) PROGRAM (Extended Care) 2017-2018

About the SOAR Program

The SOAR Program (extended care) at St. Joseph Regional Catholic School provides a safe and enjoyable atmosphere for students whose parents cannot be at home in the hours immediately preceding or following the school day. The program includes time for relaxation, vigorous play, activities, indoor and outdoor games. Students in the 3rd grade and up are given the opportunity to do homework in a supervised setting. Since it is a long day, please send your child with a drink and snack for the afternoon program.

Admission

Admission to the SOAR Program is open to all students from Pre-School to Grade 8. Students in Grades 6 to 8 are admitted into the program with the understanding that the program is mainly geared to the younger children. As a service to parents, these students will be allowed to remain in the program if they choose to be helpful to the younger students, to follow the rules of the program, and to be respectful of its staff. The SOAR Program is structured as a full-time program and is NOT meant to be used on an as-needed basis. Students must be registered in the program. No student, however, will be turned away in an emergency situation. Parents using the program on an as-needed basis will be expected to pay for the service when they pick up their children.

Schedule of Operation

The SOAR Program is in session from 7:00 am to 8:00 am and from 2:30 pm to 6:00 pm. It operates in conjunction with the school calendar. If school is not in session, the SOAR Program is not in session. On late arrival and early release days, the SOAR Program is open during its regular hours excluding early release during the Holiday season. If there is a snow delayed opening (90 minutes), the morning program will begin at 8:30 am. In stormy weather, the program closes at 4:00 pm. An attempt is made to notify parents by phone, but parents should be alert to weather conditions and should plan for an early pick-up when stormy weather is predicted.

Emergency Information

It is imperative that parents furnish emergency information to the SOAR Program Staff. A minimum of two contacts other than the parents are required. Without prior authorization from the parent, the child will **NEVER** be released to anyone who is not on the contact list. Picture identification may be requested if the person picking up the child is not known to the staff. Restraining orders or relevant custodial decrees **must** be on file in the office if they are to be enforced.

Discipline

The SOAR Program is a privilege, not a right. All students, regardless of age, are expected to obey rules and regulations in order to continue in the program. Parents agree to cooperate in insuring that their children behave appropriately. When children misbehave, they will be given reminders and time-out periods. Parents will be notified when these measures do not work. Continued misbehaviors will warrant a conference between the parents and the program's director. The student may be suspended from the program temporarily or permanently if behavior does not improve.

Drop-off and Pick-up

The SOAR Program is located at the far end of the lower level school yard (in the back of the school). Please **DO NOT** drive your vehicle up the hill near the main entrance (office entrance) of the school due to safety issues. We have many delivery trucks, parents, visitors and students

who use the main entrance all day long. After dropping off or picking up your child, please leave through the school yard lot. Under no circumstances is a child to be dropped off un-supervised. Parents are to make sure that their child is left with a SOAR Program Staff Member ONLY.

Students who are not picked up in walk line and are sent to the afternoon program will be charged accordingly.

FEES

There is a \$25.00 Family Registration Fee due at time of enrollment.

NOTE: Family Registration Fee waived for active volunteers in the SOAR Program, but SOAR daily/weekly charges still apply if your own children are in the program.

	<u>DAILY</u>	<u>FULL TIME</u>
AM Program (7:00-8:00)		
1 child	\$ 6.00	\$ 26.00/week
Sibling	\$ 5.50	\$ 23.50/week
PM Program (2:30-4:15)		
1 child	\$ 7.00	\$ 31.00/week
Sibling	\$ 6.50	\$ 27.00/week
PM Program (2:30-5:00)		
1 child	\$ 11.50	\$ 53.50/week
Sibling	\$ 10.50	\$ 47.50/week
PM Program (2:30-6:00)		
1 child	\$ 16.50	\$ 76.00/week
Sibling	\$ 15.00	\$ 66.00/week

Late Pick Up Fee: \$6.00 charge at the beginning of each 15 minute period

As-Needed Service: \$6.00 per hour

Returned Check Fee: \$25.00 (Must be replaced with cash, a certified check, or money order)

Payment Policy: Payments are due in advance either on a weekly or monthly basis. Students will not be allowed into the program if any account is delinquent. If there is a problem with making payments, a meeting will be scheduled with the Director of the program to set up a payment plan.